

**Lyndeborough Board of Selectman**  
**Meeting Minutes**  
**Wednesday, March 14, 2018**  
*Final*

**I. Call to Order:**

Selectman Chamberlain called the meeting to order at 6:00 p.m.

**II. Introduction of Members Present:**

Selectman Mark Chamberlain, Selectman Mark Schultz  
Town Administrator Russ Boland and Recorder Lisa Post

**Public Present:** Walter Holland

**Media Present:** Jessie Salisbury

**III. Appointments:**

**6:05 p.m.: Moderator Walter Holland re: 2018 Town Meeting**

The Town Meeting 2018 March 17th Meeting Script was distributed and reviewed. Town Moderator Walter Holland said it looks good. I need to know who is going to make a motion and who is going to second and speak to which is all on here. Selectman Chamberlain said we had just looked at that and are reassessing. T/A Boland said we are going to be reworking that and will send to Mr. Holland.

We will work in Budget Committee Chairman Burton Reynolds speaking to the budget. Burton is also speaking to Article 5 – FD Pumper CRF and Fire Chief Brian Smith is speaking to Article 6 – 1984 FD Tanker CRF and Police Chief Rance Deware is speaking to Article 7 - Police Vehicle purchase, but thought perhaps we just have them answer questions as they come up.

Brian Smith only wanted to speak if a questioned was asked. Walter questioned whether we have enough funds to purchase both vehicles and the answer was yes. Walter questioned the purchase of the rescue vehicle from last year, and T/A Boland responded that the cab and chassis should be delivered tomorrow.

Selectman Chamberlain said he will quickly go over the Street Light Committee or Walter can read it and Selectman Chamberlain will answer questions. Mr. Holland suggested that Paving Articles are going to elicit some discussion, T/A Boland said he would speak to it. Mr. Holland question if money was aside for an ambulance again this year and last year there was much discussion on this if we are getting service from them. We might have go over again since Wilton has an Article to abolish their capital improvement plan as they are going to leasing to buy program and taking it out of the operating budget for subsequent years. T/A Boland indicated that currently there is \$14K in Lyndeborough's CIP and \$10K in Wilton's Capitol Reserve.

We will rework the motions to incorporate Mark Chamberlain in. Rance should talk about the Police Vehicles, Kent should talk about the Dump Truck and Burton could talk about the CIP with ambulance as well.

Mr. Holland noted that there will be two presentations: The Street Light Committee and the Safety Complex presented by John Pomer. Selectman Schultz mentioned that they (Safety Complex) are not making any recommendations, only presenting. Selectman Chamberlain indicated he is borrowing easels from work to put up the plans.

T/A Boland stated the sound system is set up upstairs and the quality is good. Some of the chairs have been set up the rest will be done on Friday. Selectman Schultz brought up the cost of the port-o-potty to which T/A Boland said they got a deal and were only being charged for one day.

**IV. Community Forum and Public Comment:**

Jessie Salisbury brought in a book of the Records of Annual Meeting #1 School House from 1809 which was in Lyndeborough Center and will be kept in the safe.

**V. Decision Making Actions:**

**a. Consent Agenda:**

<b>March 14, 2018 Consent Agenda</b>	<b>Item Date</b>	<b>Approved</b>
AP Warrants – March 6, 2018 & March 13, 2018	3/14/2018	
Payroll Warrant – February 26, 2018 – March 11, 2018	3/14/2018	
Purchase Order # 2036 – D.C. Slocomb Company – 2002 Mack Truck Repairs	3/14/2018	
Request to Move NH DRA Assessment Review from 2023 to 2020 Request Letter	3/14/2018	
Request to Approve Intent to Cut Application (17-279-24T, Map/Lot 240-002) – Accessed Pettingill Hill Road	3/14/2018	
Board of Selectmen’s Public Meeting Minutes – February 28, 2018	3/14/2018	

**VOTE: Selectman Schultz made a motion to accept the Consent Agenda, Selectman Chamberlain seconded. All in favor. Motion passed 2-0.**

**b. Old/Tabled Business:**

None

**c. New Business:**

Mountain Road Guardrail Damage. T/A Boland report that within the last week a vehicle struck and damaged one of the newly installed guardrails on the Center Road side of Mountain Road where the big culvert is. The police went. We have pictures and contacted their insurance company and e an insurance adjuster is supposed to call us. It has not happened yet, and I have it on the calendar to follow up on. We have called our Guard Rail Company, and he is possibly coming out to meet with Kent on Friday to give an estimate on the damage.

**c. Items not on Agenda:**

None

**VI. Town Administrator’s Report:**

T/A Boland reported that the Security System at the Town Hall continues to be upgraded. The alarms have been checked recently, smoke detection was added, and an Emergency Plan had been reviewed with employees. An effort is being made to increase building security.

T/A Boland reported that a bill for salt had not been received and upon checking with the supplier, they had not sent out a bill due to a new employee error. The bill is shy of \$35k. Today we have \$32K budgeted. Normal usage is 500-525 tons and we have gone through 570. The Road Agent is asking for five more loads at \$2K per load for a total of \$10K. T/A Boland questioned the calibration and was assured it is set correctly. Also overtime was budgeted for \$25K and currently expenses are \$23K. Selectman Chamberlain said we are going to have to bring this to the Town Meeting for a referendum or take it out of the current budget. Selectman Schultz said he does not approve of deficit spending. T/A Boland said he spoke with Burton Reynolds and they recommend amending the budget. This would add \$20K to the salt line and \$10K in overtime. The Article would have to be read and then a motion to amend. T/A Boland will develop an amendment for the Town Meeting.

T/A Boland report the Mack Truck was involved in an accident on Gulf Rd. Chief Deware and the State Police were called. There was no damage to the truck or injuries. The other driver was cited. Primex was notified

## **VII. Selectmen's Report**

### **a. MACC Base Actions & Agenda**

No Information to report.

### **b. Transportation Committee:**

No information to report/unable to attend meeting.

### **c. Planning Board:**

No representative present.

### **d. Heritage Commission:**

Jessie Salisbury indicated that they will be meeting on Tuesday instead of Friday of the last week.

### **e. Safety Complex and Other Operations Committee:**

This is being presented at the Town Meeting and then it will be off the list.

## **VIII. Information Items Requiring No Decision:**

None

**VOTE: The Board entered non-public session at 6:35 pm. The motion was made by Selectman Schultz seconded by Selectman Chamberlain passed 2-0 on a roll call vote.**

## **IX. Non Public Session**

### **a. RSA 91-A-3 II (d & e)**

**VOTE: The Board re-entered public session on a Motion by Selectman Schultz seconded by Selectman Chamberlain passed 2-0 on a roll call vote.**

**X. Adjournment: 6:40 p.m.**

**VOTE: Motion to adjourn by Selectman Chamberlain seconded by Selectman Schultz passed 2-0 at 6:40 p.m.**

Next regular meeting: March 28, 2018 at Citizens' Hall at 6:00 p.m.

Respectfully Submitted,  
Lisa C.M. Post, Secretary

Chairman Fred Douglas

Selectman Mark Chamberlain